

**Job title:** Freelance Project Manager (Part-Time): WindTwin  
**Location:** Hitchin  
**Salary:** Negotiable

Are you an experienced project manager interested in some extra hours? Perhaps you are looking at a gradual return to work after some time out? Perhaps you are looking to supplement existing freelance or part-time contracts or would like to be involved in an innovative project during retirement?

Agility3 are a small 3D modelling and simulation software company based just outside Hitchin, North Hertfordshire and we are looking for a confident and experienced project manager to manage our part of an exciting and innovative research and development project. This role is expected to last until December 2019 and is expected to require between 1 and 4 days per month. You will be working with a small team and there may be the opportunity for additional work and to use your expertise to help grow the company in other areas.

## About the project:

WindTwin is a research and development project part funded by Innovate UK. The overall aim of the project is to develop a high-fidelity prototype remote fault prediction and monitoring solution targeted at the wind turbine maintenance and operations market. Agility3 are part of a consortium of innovative organisations developing the prototype solution and are responsible for the development and integration of a dynamic 3D visualisation of the wind turbine being monitored.



## What you will be doing:

You will be responsible for submitting funding claims and supporting information to Innovate UK and you will provide management information to project stakeholders both internally and externally. With support from the technical team you will be responsible for financial forecasting and management of the Agility3 work packages. In collaboration with the technical manager you will create work plans and schedules, manage the activities of the team, and ensure that work progresses in accordance with the forecast, plans and company processes. You will manage the project risks, communicating risks as appropriate and ensuring that appropriate mitigation actions are carried out. You will also be responsible for ensuring that all necessary resources and dependencies are available at the correct times and you will be the Agility3 point of contact on management and commercial matters.

## About you:

### Essential:

- You are flexible in your approach and able to support the required part-time working requirements, working from home or in the Agility3 office as necessary.
- You are a confident project manager with experience managing uncertainty and evolving project requirements.
- You have previous experience working within a collaborative consortium environment.
- You take a pragmatic approach to problem solving.
- You can demonstrate evidence of successfully delivering projects with remote and distributed team members.
- You can demonstrate an ability to manage change.
- You can demonstrate good accounting and financial management skills.
- You have good reporting and presentations skills.
- You are confident in your client relationship management skills.

- You can show evidence of good team and people management skills.
- You have experience of working in an agile environment.
- You are competent using Microsoft Office.

Desirable:

- You have successfully delivered or had involvement in Innovate UK funded projects and understand the Innovate UK funding process.
- You have a technical background with knowledge of the digital / simulation / immersive industry.
- Previous experience supporting sales and marketing activities.

To apply for this role or to find out more please email [david.turner@agility3.co.uk](mailto:david.turner@agility3.co.uk).

## About Agility3:

We are a small team with a passion for modelling and simulation. We provide bespoke interactive 3D applications, 3D visualisation solutions, terrain databases and synthetic environments, custom 3D models, Virtual Reality solutions, and specialist consultancy. For more information please visit [www.agility3.co.uk](http://www.agility3.co.uk).